

Tentative Work Plan - Vermont New Skills for Youth Project

	Strategy	Task (Inputs/Outputs/Outcomes)	Who?	Start Date	End Date
	Establish <u>Career Readiness Council</u> to maintain oversight and accountability for the initiative	Formalize initiative MOUs, agreements and commitments; settle on charge of the council; procure endorsement from Governor's office; set calendar for six-month timeframe (planning grant); identify designees who shall attend if primary not available; formulate agreements for interagency cooperation and collaboration; Key deliverables: identified system (plus resources to support it) for a real-time, statewide system of cross-talk between education and workforce entities, including the sharing of key occupational/career opportunities and the types of training and skills needed for them	Leadership from all key partners (AOE, DOL, ACCD, SWDB, Business Roundtable, Vermont State Colleges and UVM, Governor's office, Representatives from Commerce/Education legislative committees, Designee from CTE Directors Association, Vermont Superintendents Association)	1-Apr-16	1-Aug-16
	Comprehensive Statewide <u>Needs Assessment</u>	Finalize key constructs of interest to gather data on (all having to do with gaps in CTE/workforce systems and student access/success re career pathways and POS); determine methods and measures to be used; determine key resources and participants to gather information from. Conduct needs assessment. Collate, analyze, and interpret data. Report to Council and stakeholders (written format, plus presentations).	Lead: Bouchey, in consultation with contractor; Career Readiness Council to oversee work via monthly update meetings; CTE Directors, Postsec partners, Employers and workforce partners.	1-Apr-16	1-Aug-16
	Multi-Sector consortia to build <u>Programs of Study</u> (POS) linked with priority economic sectors	Work will begin with Healthcare Sciences (Therapeutic and Diagnostic) and then move to Manufacturing/STEM. Produce call/media communication/advertisement to get broad participation on Healthcare consortium. Review and integrate existing Healthcare Sciences POS, including identifying the specific career pathways that can be offered statewide as well as the secondary and postsecondary experiences and courses that can reasonably be assumed to fit within the programs. Finalize Healthcare POS and present to CRC. Publicize to field via AOE memo and weekly field update.	Lead: Ramsey, plus new hire at AOE (Programs of Study Coordinator); CTE Directors, Postsec partners, Employers and workforce partners, students, parents	1-Apr-16	1-Aug-16
	Develop <u>Logic Model and Three-Year State Action Plan</u> for Career Readiness	Based on needs assessment findings and ongoing work of the POS design, identify the key goals moving forward after the planning year. Select key input, outcomes (both student and workforce level), and specific indicators of success to track performance regarding outcomes. Specify one-, two-, and three-year action steps linked directly with each of the key goals, as well as who will lead the work, primary participants, and when it will occur.	Lead: Facilitator (to be hired); CCSSO staff; CRC members; primary contributors to needs assessment work; AOE, DOL, ACCD, SWDB leadership and relevant personnel	1-Aug-16	1-Oct-16
	Develop preliminary <u>media campaign</u> to publicize CTE and initiative	Produce high-quality print and electronic materials (e.g., material to be posted on AOE and partner websites) that showcases CTE, and documents progress regarding the Vermont NSFY project	Lead: Media consultant (to be hired); Ramsey and Bouchey; Career Readiness Council to weigh in	1-May-16	1-Sep-16